



**Student Services**  
**Community Service Documentation**  
**Plan and Verification (Page 1 of 2)**

LCS-9461-1278  
7/2011

**Graduation Date:** \_\_\_\_\_

**Student Name:** \_\_\_\_\_ **Student ID #:** \_\_\_\_\_

**Notes:**

- The student is responsible for developing, obtaining approval, implementing, and providing verification of the completion of community service activities using this documentation form.
- This form must be reviewed and signed prior to beginning and after completion of community service activities, site supervisor verification, and completion of Evaluation and Reflection (Page 2 of 2).
- All activities and documentation must be completed and submitted using this documentation form to the school counselor prior to the student's high school graduation date.
- This form should be maintained for a minimum of three (3) years after the student's graduation date to verify completion of the community service hours required for the Florida Bright Futures award program.

IDENTIFY A SOCIAL PROBLEM IN THE SCHOOL OR COMMUNITY THAT IS OF INTEREST TO YOU.	DESCRIBE YOUR PLAN FOR PERSONAL INVOLVEMENT IN ADDRESSING THE PROBLEM. DESCRIBE THE ACTIVITIES YOU WILL COMPLETE AND HOW THESE ACTIVITIES WILL ADDRESS THE PROBLEM.	DATE/TIMES	HOURS		
				<b>TOTAL HOURS:</b>	
		Site Supervisor Signature:			
		Site Supervisor Printed Name:			
		Site Supervisor Phone Number:			

To ensure credit, to be completed PRIOR to beginning the community service activities.		To be completed AFTER verification by site supervisor and completion of Evaluation and Reflection (Page 2).	
Student Signature:	Date:	Student Signature:	Date:
Parent/Guardian Signature:	Date:	Parent/Guardian Signature:	Date:
High School Counselor Signature:	Date:	High School Counselor Signature:	Date:
			<b>TOTAL HOURS DOCUMENTED ON THIS PAGE:</b>



**Student Services**  
**Community Service Documentation**  
**Evaluation and Reflection (Page 2 of 2)**

LCS-0000-1278  
7/2011

Graduation Date: \_\_\_\_\_

Student Name: \_\_\_\_\_ Student ID #: \_\_\_\_\_

**Note:**

- Evaluation and Reflection must be completed and submitted as part of documentation of community service hours shown on page 1.

**SUMMARIZE, EVALUATE, AND REFLECT UPON YOUR COMMUNITY SERVICE EXPERIENCE.**